

Proofmark Privacy Notice

We are committed to protecting and respecting your privacy.

This policy sets out the basis on which any personal data we collect from you, or that you provide to us, will be processed by us. Please read the following carefully to understand our views and practices regarding your personal data and how we will treat it. By visiting proofmark.biz (“our site”) you are accepting and consenting to the practices described in this policy.

In this privacy policy “we”, “us” and “our” refer to Proofmark Limited, registered in England & Wales, company no. 4534841. Our registered office is Proofmark Ltd, Flax Bourton, Wrigwell, Ipplepen, Devon, TQ12 5UB. Our registered VAT number is 4303897.

We welcome your views about our website and our Privacy

Policy. If you wish to contact us with any queries or comments please send us an email to proofmark@btinternet.com or call 01803 812058.

Information we may collect from you

We may collect and process the following data about you:

Information you give us. You may give us information about you by filling in forms on our site or by corresponding with us by phone, e-mail or otherwise. This includes information you provide when you place an order, enter a promotion or survey and when you report a problem with our site. The information you give us may include your name, address, e-mail address and phone number, personal description and business details.

Information we receive from other sources. We may receive information about you from third parties, such as an existing client, if you have consented to this. We do not share your information with third parties.

Uses made of the information

We use information held about you in the following ways:

Information you give to us. We will use this information:

- to carry out our obligations arising from any contracts entered into between you and us and to provide you with the information, products and services that you request from us;
- if you agreed, to provide you with information about other goods and services we offer that are similar to those that you have already purchased or enquired about;
- if you agreed, to provide you with information about goods or services we feel may interest you. If you do not want us to use your data in this way please contact us at proofmark@btinternet.com;
- to notify you about changes to our service;
- to ensure that content from our website is presented in the most effective manner for you and for your computer.

Information we collect about you. We will use this information:

- to administer our internal operations, including troubleshooting, data analysis, testing, research, statistical and survey purposes;
- to allow you to participate in interactive features of our service, when you choose to do so;
- to measure or understand the effectiveness of advertising we serve to you and others, and to deliver relevant advertising to you;
- to make suggestions and recommendations to you and other users of our site about goods or services that may interest you or them.

Information we receive from other sources. We may combine this information with information you give to us and information we collect about you. We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

How we protect your personal data

All information you provide to us is stored securely. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Unfortunately, the transmission of information via the internet is not completely secure. Although we will do our best to protect your personal data, we cannot guarantee the security of your data transmitted to our

site; any transmission is at your own risk. Once we have received your information, we will use strict procedures and security features to try to prevent unauthorised access.

Your rights

You have the right to ask us not to process your personal data for marketing purposes. We will usually inform you (before collecting your data) if we intend to use your data for such purposes. You can exercise your right to prevent such processing by contacting us at proofmark@btinternet.com.

Our site may, from time to time, contain links to and from the websites of our partner networks, advertisers and affiliates. If you follow a link to any of these websites, please note that these websites have their own privacy policies and that we do not accept any responsibility or liability for these policies. Please check these policies before you submit any personal data to these websites.

Access to information

The General Data Protection Regulation (GDPR) gives you the right to view, amend or delete information held about you. Your right of access can be exercised in accordance with the GDPR.

Review of this Policy

This Policy will be reviewed periodically as changes to regulations come forwards.

Date: 23rd May 2018